

TAYSIDE ORGANISTS' SOCIETY
TRUSTEES' ANNUAL REPORT
AND
RECEIPTS AND PAYMENTS ACCOUNTS
for the year ended 31 March 2024.

Reference and Administration Information

Charity Name **Tayside Organists' Society**

Charity Registration Number **SC024875**

Contact Address **Cragmount**
Kirkton of Balmerino
Fife
DD6 8SA

TRUSTEES

Mr R. Oliver
Mr G. Bell
Mr B. Weir
Mr I. M. McLagan
Mrs S. Carus
Dr P. W. Thornton
Mr K. Veal

PRINCIPAL OFFICE BEARERS

| | |
|-----------------------|--------------------------|
| President | Mr. R. Oliver |
| Vice-President | Mr. G. Bell |
| Secretary | Mr B. Weir |
| Treasurer | Mr. I. M. McLagan |

INDEPENDENT EXAMINERS

Bird, Simpson and Co. CA. 144 Nethergate, Dundee DD1 4EB

BANKERS

Bank of Scotland, 327 Brook St., Broughty Ferry, Dundee DD5 2DS

WEB ADDRESS, <https://www.taysideorganists.org>

Trustees' Annual Report for the year ended 31 March 2024.

History, objectives and activities of the Society: The Tayside Organists' Society was formed in the 1950's and its principal aims are the informal meetings of organists and others interested in church music and to strengthen public awareness in our activities. The society is a registered charity in Scotland. The purpose/objects of the Society are to advance the education of the public and its members in the art of music and in particular organ music by the presentation of public performances and other related activities and in furtherance thereof:-

- (a) to arrange lectures and recitals and to encourage facilities for discussion in all matters of interest to church and other organists;
- (b) to encourage the composition, study and performance of organ, choral and church music;
- (c) to bring into closer fellowship organists and others with an interest in the organ in the Tayside area;
- (d) to liaise and co-operate with other organisations having related aims.

Management and Governance Arrangements: The Society is governed by a written constitution, which is presently under review. At each Annual General Meeting, there are elected President, Vice-President, Secretary, Treasurer and a maximum of six Trustees. The 2023 AGM was held in May in the Steeple Church in Dundee. Meetings over the past year have been enjoyable and varied, with more participation by society members.

The Society year began last September with an informal coffee morning in Perth to which the public were invited, with members providing background music. A more serious organ masterclass in St Andrews ended our 2023 activities. In January 2024, a quiz was held in Dundee to which local musical societies were invited and this was followed by a talk 'The organist search 1900 AD' based on historical records. An entertaining concert by members of the Society in aid of Foodbanks at Cupar Old Parish Church rounded off the year's activities.

Trustees' meetings continue to be held regularly to ensure the smooth running of the society, and the current season will end with our AGM in May, 2024.

Reserves Policy: The society does not intend that the level of reserves be reduced. It sees this as being a way of covering any unforeseen circumstances that may arise in the future. Sufficient funds will be retained to cover at least one year's total expenditure.

Investment Policy: Since the reserves are not large, the Trustees intend in the foreseeable future to avoid risk by keeping funds in appropriate Bank Accounts. This policy will, however, be kept under review.

Grant Making Policy: The Society may award grants to individuals to assist the study and development of organ music, subject to the approval of the Trustees.

Risk Policy: The block insurance of the IAO of which the Society is a member, provides protection against public liability and other risks. This is in accordance with the IAO Services in their Member's Information Guide.

Data Privacy Policy: The Society has formulated its own Data Privacy Policy in line with recent legislation and this can be obtained on the Society's web site. The policy will be reviewed at least every two years.

Statement of Trustees' Responsibilities: Charity law requires the Trustees to prepare financial statements for each financial year which show a fair and true view of the state of affairs for the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

1. select suitable accounting policies and then apply them consistently,
2. make judgements and estimates that are reasonable and prudent
3. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements, and
4. prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the society will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the financial statements comply with the Charities Accounts (Scotland) Regulations, 2006, and any subsequent legislation. They are also responsible for safeguarding the assets of the Society and hence taking reasonable steps for the prevention of fraud and other irregularities.

Independent Examiner:

The Trustees intend to ask the existing examiners, Bird, Simpson & Co, to undertake the independent examination of the Society in the following year.

Signed on behalf of the Trustees.

Signed

[Redacted]

Ian McLagan, Treasurer,

2 April 2024

Signed

[Redacted]

Ronald Oliver , President,

2 April 2024

TAYSIDE ORGANISTS' SOCIETY RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 MARCH, 2024

| | Unrestricted Funds, 2024 | Restricted Funds, 2024 | Total 2024 | Total 2023 |
|---------------------------|-----------------------------|---------------------------|-------------------------|---------------------|
| <u>Receipts</u> | | | | |
| Subscriptions | £1245.00 | £0 | £1245.00 | £1095 |
| Tax Refunds | 275.30 | 0 | 275.30 | 288 |
| Other Income | 0 | 0 | 0 | 55 |
| TOTAL RECEIPTS | <u>£1520.30</u> | <u>£ 0</u> | <u>£1520.30</u> | <u>£1438</u> |
| <u>Payments</u> | | | | |
| IAO Fees | £ 148.00 | £0 | £148.00 | £ 144 |
| Meetings | 472.50 | 0 | 472.50 | 620 |
| Bird Simpson | 150.00 | 0 | 150.00 | 120 |
| Printing, etc | 0 | 0 | 0 | 68 |
| Web Site | 350.17 | 0 | 350.17 | 160 |
| Donation | 0 | 0 | 0 | 50 |
| TOTAL PAYMENTS | <u>£ 1120.67</u> | <u>0</u> | <u>£ 1120.67</u> | <u>£1162</u> |
| Surplus/(Deficit) | <u>£ 399.63</u> | <u>£0</u> | <u>£ 399.63</u> | <u>£ 276</u> |

BANK BALANCES.

| | | | | |
|------------------------------|------------------------|------------------|-------------------------|---------------------|
| Balances | | | | |
| b/forward | £8025.04 | 0 | £8025.04 | £7749 |
| Surplus (Deficit) | £ 399.63 | 0 | 399.63 | £ 276 |
| Balance c/forward | <u>£8424.67</u> | <u>£0</u> | <u>£ 8424.67</u> | <u>£8025</u> |

No trustees received any expenses from the Society during the accounting period up to 31 March 2024.

TAYSIDE ORGANISTS' SOCIETY

Statement of Income and Expenditure for the year ended 31 March 2024.

| Income | <u>2022/23</u> | <u>2023/24</u> |
|-----------------------------------|------------------------|------------------------|
| Subscriptions | £ 1095.00 | £1245.00 |
| Tax Refunds | 287.54 | 275.30 |
| Misc. Income and Donations | <u>55.00</u> | <u>00</u> |
| | £ 1437.54 | £1520.30 |
| Expenditure | | |
| IAO Capitation Fees | £ 144.00 | £ 148.00 |
| Meeting Expenses | 619.85 | 472.50 |
| Independent Examiner | 120.00 | 150.00 |
| Web Site Expenses | 159.76 | 350.17 |
| Printing, etc. | 68.25 | 00 |
| Donation | <u>50.00</u> | <u>00</u> |
| | £ 1161.86 | £1120.67 |
| Surplus/(Deficit) for year | <u>£ 275.68</u> | <u>£ 399.63</u> |

Statement of Funds as at 31 March 2023.

| | | |
|----------------------------------|-------------------------|-------------------------|
| Funds as at 1 April 2021 | £ 7749.36 | £ 8025.04 |
| Add Surplus/(Deficit) for Year | <u>275.68</u> | <u>399.63</u> |
| Funds as at 31 March 2022. | <u>£ 8025.04</u> | <u>£ 8424.67</u> |
| Represented by – | | |
| Bank of Scotland Current Account | <u>£ 8025.04</u> | <u>£ 8424.67</u> |

Certified a true abstract of the Accounts of the Tayside Organists' Society for the year ended 31 March, 2024

Signed

[Redacted]

Ian McLagan, Treasurer, 4 April 2024

Independent Examiner's Report o the Trustees of Tayside Organists' Society

I report on the accounts of the charity for the year ended 31st. March 2023 which are set out on page 4.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the account in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulations 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also include consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statements

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - . to keep accounting records in accordance with Section 44(1) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - . to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Neil S. Young, MA, C.A.
Messrs Bird, Simpson & Co.,
Chartered Accountants
144 Nethergate
DUNDEE
DD1 4EB

Signed

[Redacted]

15 May 2024